



**Anchorage Public Library
Use of Loussac Grounds
for Purposes of Public Assembly Policy**

Purpose

The primary use of the Z.J. Loussac Public Library is as a public library. Areas outside the Z.J. Loussac Public Library may be used for rental (see *Loussac Grounds Use Policy*) or for public assembly. Areas set aside for library business are not available for use by the public at any time.

Definition

The Z.J. Loussac Public Library areas covered by this policy include the library grounds, specifically the area around the fountain, the area on the northeast corner of the grounds bordered by 36th Avenue and Denali Street, the area on the southeast corner of the grounds, and the parking lots.

Policy

Persons who want to use the Library grounds for the purposes of public assembly are required to secure a public use permit from the Library no less than 24-hours before the proposed activity date. Permit applications will be accepted during library open hours. The public use permit shall specify approximate number of participants, times of use, area to be used, plan for accommodating participant parking, and all activities to be conducted during the proposed use. Activity may not disturb library patrons or interfere in any way with normal use of the facility as a library, the grounds or parking areas. The health, safety and welfare of the public and public property must be protected.

Permission to use the Loussac grounds does not constitute an endorsement or sponsorship of any group, individual, organization or event or carry with it any responsibility for representation of all points of view. Promotional materials, press releases etc., must be worded so that it is clear to the public the event is held on the Loussac Library grounds but is not sponsored by the Anchorage Public Library or the Z.J. Loussac Public Library.

Public walkways may not be obstructed by those assembling; they may not solicit or otherwise disturb those who are entering or leaving the building to use library services. Reasonable use of public parking spaces for those assembling will be allowed if 1) there is ample space for those using the library; and 2) there is ample space for those attending the meeting in the building. Buses used to transport groups for assembly may only drop off and pick up participants; they must park off-site while not performing these functions.

Use shall be in accordance with all applicable Federal, State and Municipal ordinances, statutes, rules and regulations. Those assembling may not post signs or advertising matter on the grounds or on the building. Structures are not permitted. See the following Municipal Codes:

- 25.70.010 – Posting Signs or Other Advertising Matter
- 25.70.040 - Prohibited Activities Generally
- 25.70.050 - Penalties and Remedies; Impoundment and Forfeiture of Vehicles
- 8.30 - Crimes Against Public Order
- 8.45.010 - Trespass
- 8.75.50 - Littering; Defacing Building or Other Structure
- 9.36 - Parade Regulations

Vending or distribution of food or other items is strictly regulated; see MOA Code 16.60.600 - Temporary Food Service and 24.75 - Sidewalk Vendors. The organizer or group assembling is required to obtain all special handling permits and be in accordance with all applicable Municipal health and safety regulations and must provide copies to the Library prior to the event. Alcoholic beverages are prohibited.

Sound or other projection equipment may not use Municipal electrical power sources for their operation. Any sound from projection equipment and/or megaphones may not create a *noise disturbance*, defined as “any sound that endangers or injures the safety or health of humans or animals, annoys or disturbs a reasonable person of normal sensitivities, or endangers or injures personal or real property.” See MOA Code 15.70 - Noise Control.

Non compliance with this policy may lead to immediate cancellation of the event. Permission to use the grounds is conditional upon user agreement to save, hold harmless, and indemnify the Municipality of Anchorage from any claims, law suits, or judgments arising from loss, damage to property, injury to persons from or during their use of the grounds or any part thereof. The public use permit shall include a signed release.

APL reserves the right to interrupt, terminate or cancel an event when, in the sole judgment of the Library Director (or designee) or the Anchorage Police Department Chief (or designee) or the Anchorage Fire Department Chief (or designee), such act is necessary in the interests of public safety and/or user is in violation of this policy.

Recommended for approval: Library Advisory Board. November 18, 2009
Approved by Karen Keller, Library Director. November 18, 2009